

STUDENT COMMUNITY ACTION

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2012

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EXECUTIVE COMMITTEE

STUDENT MEMBERS	Sophie Hoare Harriet Cook Fang Yen Sin Oli Crawford Hayley Flood Lois Taylor Gareth Cottiss Gloria Young	President Vice President Secretary Junior Treasurer Internal Projects Publicity and Events Outreach Officer College Rep Co-ordinator
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SENIOR MEMBERS	Joanne Haywood Penny Wilson Joye Rosenstiel Paul Taylor Nicola Buckley Philip Hobday	Senior Treasurer
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MANAGER Caroline Ward

VOLUNTEER ADMINISTRATOR Ania Rygielska

PRINCIPAL OFFICE 10 Pembroke Street  
Cambridge  
CB2 3QY

CHARITY REGISTRATION NUMBER 263361

INDEPENDENT EXAMINER Geoff Mann FCIE  
Geoff Mann Limited  
Dee House  
Highworth Avenue  
Cambridge  
CB4 2BQ

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2012

REPORT OF THE TRUSTEES

The trustees present their report and the accounts for the year ended 31 December 2012.

STATEMENT OF TRUSTEES RESPONSIBILITIES

Charity law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that year.

In preparing those accounts, the trustees are required to:

- (i) Select suitable accounting policies and apply them consistently.
- (ii) Make judgements and estimates that are reasonable and prudent.
- (iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue to meet its objectives.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the accounts comply with charity law and the charity's constitution.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Student Community Action was formed by a Constitution adopted on 28 November 1971 which was subsequently amended on 26 January 1981, 22 November 1998, 7 March 2002, and 11 March 2004, 9 March 2006, and was registered as a charity on 21 January 1972.

Appointment of trustees

New trustees are appointed by a majority of the trustees in office at that time.

Organisational structure

The trustees set out the general policy of the charity. The day to day affairs of the charity are run by the co-ordinators.

OBJECTIVES AND ACTIVITIES

The charity is established to 'promote any charitable purpose for the benefit of the community in the Cambridge area and in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness, and to promote amongst students in Cambridge the idea and practice of community service and community action in so far as it be legally charitable'.